

**draft**

## **MINUTES OF PLANNING COMMISSION**

**JANUARY 21, 2009**

1. Call to Order- Chairperson Roger Anclam called the meeting to order. The pledge was said.
2. Roll Call- Present Shelly Hahn, Dan Oldenburg, Bill Walter, Vice Chair Don Jones, Jim Fleck, Mike Schaefer and Chairperson Roger Anclam.
3. Agenda- Mike Schaefer moved to approve the agenda as presented. Seconded by Bill Walter. Motion carried with a voice vote.
4. Citizens Comments- Eric Johnson, 822 Moore Street would like to build a home with a salon attached on Lot 3 Molar Lane and County Road X. It was suggested he submit a rezone application to start the process.
5. Zoning Officer Report- Mike Birkholz reported there was one electrical permit issued to Terry Blue. Members of the Planning Commission commended the Highway Department for the work they have been doing.
6. Commission Comments- Chairperson Roger Anclam gave an update on the Smart Growth Plan for the Town; there are 3 chapters left to complete and a public hearing should be held June or July to adopt the plan. There is a workshop "Working Lands" February 4 members can attend; the Town will pay the fee for education. Bill Brewer asked about the land division for Robert and Andrew Brewer; there was an error in the legal description submitted. No action needs to be taken.
7. Minutes- Shelly Hahn moved to approve the December 17, 2008 minutes as presented. Seconded by Dan Oldenburg. Motion carried with a voice vote.
8. Unfinished Business
  - a. Land Division Procedure- Attorney Henderson reviewed a proposed amendment for land divisions. Vice Chair Don Jones moved to recommend the Town Board adopt the proposed ordinance for land divisions as presented by Attorney Henderson. Seconded by Jim Fleck. With the language regarding an extension is included. Motion carried with the following roll call vote- Shelly Hahn-aye, Dan Oldenburg-aye, Bill Walter-aye, Vice Chair Don Jones-aye, Jim Fleck-aye, Mike Schaefer-aye and Chairperson Roger Anclam-aye.

b. Sludge Ordinance-Attorney Henderson reviewed the changes in the sludge ordinance. This will be carryover to next month.

c. Ordinance Complaint-Chairperson Roger Anclam reviewed events leading to this point. Attorney Henderson wrote a letter to Roger Fleener asking for more than one observation; this will be carryover to next month. Don Jones asked Mike Birkholz if he had anything further regarding this complaint; Mike had not.

#### 9. New Business

a. LaGrant Land Division-Attorney Henderson reviewed the request for transferring of the land between Mr. LaGrant and the Town. Vice Chair Don Jones moved to recommend the Town Board approve the land division for Mr.LaGrant. Seconded by Mike Schaefer. Motion carried with the following roll call vote-Shelly Hahn-aye, Dan Oldenburg-aye, Bill Walter-aye, Vice Chair Don Jones-aye, Jim Fleck-aye, Mike Schaefer-aye and Chairperson Roger Anclam-aye.

b. Terrapin Acres-Last month Ron Combs had asked the Commission to look at a change in the previous plat; combining lots 3 and 6 then dividing it into 3 lots. Tom Straub was presented to answer any questions the Commission had. Mike Schaefer moved to recommend approval to the Board of the amendment to the plot. Seconded by Jim Fleck. Motion carried with the following roll call vote-Shelly Hahn-aye, Dan Oldenburg-aye, Bill Walter-aye, Vice Chair Don Jones-aye, Jim Fleck-aye, Mike Schaefer-aye and Chairperson Roger Anclam-aye.

c. Smart Growth-Carrie Houston reviewed the land use map, land use element and economic development element. Carrie stated the Plan should be all put together by May and a tentative public hearing in June. Town Board members Dan DeLong and Lester Oldenburg were not present for the Smart Growth information.

10. Adjournment-Vice Chair Don Jones moved to adjourn. Seconded by Chairperson Roger Anclam. The meeting was adjourned.

Respectfully Submitted,

Deborah Bennett